

HIGHLANDS COOPERATIVE ASSOCIATION

Open Minutes

July 15, 2025

Board Members Present: Heist, Kniffin (via facetime), Rodriguez, Smith, Sorrells

Board Members Absent:

Management Present: N. Miller, D. Meade

Meeting called to order at 6:32 p.m.

Management Report – Agenda Items

Open Minutes

Rodriguez moved to approve the minutes from April 21, 2025, as written. Kniffin seconded.

Motion Carried 4-0. Sorrells abstained.

Cooperative Conflict of Interest Policy

Management provided a draft policy for review and consideration. There were 4 changes or corrections that the Board wanted done. N. Miller will correct these items and bring the updated document back to the August meeting.

New

None.

Old

Water and Gas Shutoff Valve Replacements

The Water and Gas Shutoff Valve Replacement project was completed on July 11, 2025, except for 2 townhouses which need to be scheduled later.

Member Concerns

Linda Masters, 6222 Balfour

Linda said that she has neighbors that don't take care of their weeds. Their weeds become her weeds. Also, there are children in the area that leave food in her area which attracts bugs. She mentions this every year but it keeps happening. N. Miller said that she needs to email the Office about this.

Laurie Day, 6258 Balfour

Laurie mentioned that a tree was cut down in her area. Now ornamental pear trees are coming up in her yard/flowerbed. N. Miller said that she needs to email the Office about this.

Terry Adams, 6308 Haag

Terry said that she has trees in her area that either need to be removed or pruned. Some of the branches are hanging low and hitting her in the head. There are also branch pieces on the ground. She has mentioned this over the past 8-9 years but it doesn't get taken care of. N. Miller said that she needs to email the Office about this.

Ruth McGill, 6244 Balfour

Ruth said that a dangerous tree was removed by her unit. She would like to see a new tree planted between her unit and the parking lot and so far it hasn't happened. N. Miller said that she doesn't think there is room for a tree. She will talk to M. Robert about possible options.

Amy Jo Powers, 1738 Georgetown

Amy asked for an update on the chain being installed in the trash area. N. Miller said that M. Robert is working on this. We are also waiting on a camera issue to be resolved.

Meeting Adjourned 6:58 p.m.

Respectfully Submitted,

Mary P. Heist, Secretary, Board of Directors
Highlands Cooperative Association