

HIGHLANDS COOPERATIVE ASSOCIATION

Open Minutes

March 17, 2025

Board Members Present: Heist, Kniffin, Rodriguez, Smith

Board Members Absent:

Management Present: N. Miller, V. Miller

Meeting called to order at 6:35 p.m.

Management Report – Agenda Items

Open Minutes

Rodriguez moved to approve the minutes from February 17, 2025, as written.

Kniffin seconded.

Motion Carried 4-0.

Water Shutoff Replacement

Management reported that we have a bid from Parker Arntz for the replacement of 414 water shutoff valves in the amount of \$92,585.00. We have also asked Frook Plumbing for a bid on this project, however, the bid was not been received in time for this meeting. N. Miller will contact the Board via phone after the second bid is received for a decision on which bid to accept.

No Action Taken.

Trash Area

Management recommends that once the weather allows, to install a chain across the drive to the dumpsters (after hours) to try and detour illegal dumping. A path will be made around the end of the chain to provide access to the dumpsters for Members to bring their trash. Brighter lighting will also be installed to help light up the area.

A question was brought up asking what about the trash company emptying the trash containers on Saturday. Management to check with the trash company for options, since this had not been discussed previously. Tabled until April meeting.

Open Door/Window Policy

Kniffin moved to approve the amendment made to the policy. After the last sentence, "An attempt will be made to contact the Member to have them close the window or door.", the following has been added:

At that time, the Member will be notified that there will be a charge. If Management cannot connect with the Member; a notice will be posted on their door.

Rodriguez seconded.

Motion Carried 4-0.

Charge List

Rodriguez moved to approve the amendment made to the policy. The charge for an Open Door/Window when the temperature is below 40 degrees was changed from \$25.00 (per door/window) to \$50.00. Kniffin seconded.

Motion Carried 4-0.

Pergola Policy

Heist moved to approve the amendment made to the policy. A bullet item was added that states: Cannot be attached to the building. Rodriguez seconded.

Motion Carried 4-0.

Old

None.

New

None.

Next Board Meeting

Next Board Meeting is April 21, 2025.

Member Concerns

Amy Jo Powers, 1738 Georgetown

Amy Jo asked who is on the property doing the digging? It is Metronet (an internet company). No hookups are being done to the buildings at this time. This will happen if a Member signs up for their service.

Meeting Adjourned 7:07 p.m.

Respectfully Submitted,

Mary P. Heist, Secretary, Board of Directors
Highlands Cooperative Association