Members may replace the locks on their front or back door with their own replacement lock.

- No additional holes will be allowed in the process of changing the locks.
- Members are required to provide Management with access to their townhouse. Refer to the Occupancy Agreement for details.
- The Member must provide the Cooperative with two (2) keys for access. These keys must be provided to the Office by the next business day.
- Old locks will need to be re-installed at the time of any future move-out.

If an emergency occurs (fire, flood, etc.) and Management cannot enter their townhouse because the locks have been changed, the Member will be charged for any damage caused by forced entry.

If the Cooperative does not have access to the townhouse due to the locks being changed, a legal notice to terminate tenancy will be issued. This notice will be withdrawn, if appropriate keys are provided to the Cooperative within the allotted time frame.