

FURNACE

Townhouses are heated by gas, forced-air furnaces.

Do not block the flow of any register (hot or cold air), to allow the furnace to operate at its maximum efficiency.

The amount of heat in each room can be controlled by adjusting the dampers on the registers. The total amount of heat to the townhouse can also be controlled by adjusting the thermostat located on the living room wall.

Do not store anything against or within 3 feet of the furnace. If the Member suspects a **gas leak**, during Office hours call 882-2784. For afterhours, refer to the Emergency Maintenance Policy for further instructions.

ENERGY TIPS:

- A. Turn down the thermostat at night. Set the thermostat at 68 degrees or lower during the day.
- B. Keep windows and doors firmly closed during cold weather. Refer to the Open Doors and Windows Policy for details.
- C. Immediately close doors after exiting and entering the townhouse.
- D. Turn down the thermostat whenever on vacation or away from the townhouse. Ideal temperature would be 50 to 55 degrees. **NEVER turn the furnace totally off during the winter months (November to April)**, this could promote freezing/bursting of water pipes. Any damage resulting from bursting pipes will be considered neglect and the Member will be responsible for the total cost of the damage and repairs.