Heating costs are included in the carrying charges and energy conservation can help contain those charges. Some of the basic ways to save heating/water costs are the following:

- 1. <u>DOORS</u>: Keep all exterior doors closed in cold weather. The following are areas to watch:
 - a. If air comes in underneath the door, weather stripping may solve the problem. A rug, towel, or other similar item may be placed along the bottom edge to seal off the opening.
 - b. Immediately close doors after exiting and entering the townhouse. Refer to the Open Door & Windows Policy for possible charges.
- 2. <u>WINDOWS</u>: Keep all windows COMPLETELY CLOSED and latched in cold weather. Refer to the Open Door & Windows Policy for possible charges.
- 3. <u>THERMOSTAT SETTING</u>: For every degree setting, the fuel cost increases by 3%. The thermostat may need to be set higher for elderly or ailing Members but others can help save by a lower setting. Here are a few ideas:
 - a. Thermostat readings should be set between 65-68 degrees. Remember fuel is one of the largest expenses to the Cooperative budget and has a direct impact on your carrying charges. Help by doing your part to save fuel.
 - b. Turn down the thermostat at night, or when sleeping.
 - c. Turn down the thermostat whenever away from the townhouse.
- 4. <u>WATER HEATER</u>: Because the water heater uses a gas fueled flame, energy can be saved here as well:
 - a. Turn the hot water temperature control valve to vacation mode whenever on vacation.
 - b. If hot water faucets drip when fully turned off, contact Maintenance immediately. The hot water should not run or drip needlessly.
 - c. Keep the setting on the hot water tank turned to average or below.

5. WATER CONSERVATION:

a. Report all dripping faucets and toilets that run constantly.