

HIGHLANDS COOPERATIVE ASSOCIATION

Open Minutes August 19, 2024

Board Members Present: Heist, Kniffin, Rodriguez, Smith

Board Members Absent: Butler

Management Present: N. Miller, V. Miller

Meeting called to order at 6:37 p.m.

Management Report – Agenda Items

Open Minutes

Kniffin moved to approve the minutes from June 26, 2024 as written. Rodriguez seconded.

Motion Carried 4-0.

2024-2025 Draft Budget

N. Miller went over some of the areas where there were large increases and some of the decreases. It is possible that monthly carrying charges may need to be increased by \$15.00, but this is not final. The budget will be finalized at the September Board Meeting.

Synergy – Gas Transportation

Kniffin moved to approve the phone poll (Heist, Kniffin and Smith voted to approve) from August 9, 2024 approving the extension of the contract with Synergy from February 2025 to February 2026. The extension also includes reducing the 4.35% per MCF to 3.85 per MCF. Rodriguez seconded.

Motion Carried 4-0.

New

None.

Old

Camera by Trash Area

N. Miller said that the camera recently installed is not what she wants. The video needs to be able to be seen in the Office and right now she has to go to the camera to view the video. Comcast is trying to figure out how to do this. Also, Comcast is paying for the installation.

Member Concerns

Kari Burgess, 1608 Georgetown

Kari asked if she can get instruction manuals for the new stove and refrigerator? This was not given to her when they were installed. N. Miller will check into getting this for all the Members.

She also wants to know if she can make an appt for one of the guys to move her stove and refrigerator so she can clean underneath them? The new appliances are hard to move and she doesn't want to scratch and damage the floor. N. Miller to suggest that this could be done with the annual inspections.

Kari commented that she was glad to see the sidewalks edged. It looks really nice.

Laurie Day, 6258 Balfour

Laurie said that a neighbor of hers has a camera on the back door hanging from the siding. Is this an acceptable way to do this? N. Miller said that cameras can be installed on the brick but not on the door or white area around the door.

Sue Pride, 6116 Balfour

Sue asked how the Policy Handbook is coming along with the updated version? N. Miller explained that progress is being made but there are a lot of changes to some of the policies.

Sue also asked if the guys that work outside notice different vehicles that don't belong or vehicles without stickers? Sometimes, the grounds staff notices these things, however, Members need to report this to the Office.

Vicki Cole, 6219 Haag

Vicki said that the entrance to the parking lot at 6200 Haag has a big hole. Is this going to be addressed? N. Miller said she wasn't aware of this but will check into this.

Vicki said a few months ago she asked if a food pantry could be added on the property. This would be a place where Members can put in non-perishable items and Members in need can take items they need. She wants to know if we found out anything on this possibility? Both N. Miller and Smith said that they didn't check into this. Management would like to know who would be responsible for building, maintaining and stocking the pantry?

Meeting Adjourned 7:38 p.m.

Respectfully Submitted,

Mary P. Heist, Secretary, Board of Directors
Highlands Cooperative Association