

HIGHLANDS COOPERATIVE ASSOCIATION

Open Minutes

March 18, 2024

Board Members Present: Butler, Heist, Smith

Board Members Absent: Barlow, Ellena

Management Present: N. Miller, V. Miller

Meeting called to order at 6:33 p.m.

Management Report – Agenda Items

Open Minutes

Butler moved to approve the minutes from February 19, 2024 as written. Smith seconded.

Motion Carried 3-0.

Tomco Asphalt - Parking Lot Sealing

Butler moved to accept the bid from Tomco Asphalt of \$54,907.00 for the 2-year project. No parking lots were done in 2023, so the parking lots will be done in 2024 and 2025. We are not getting other bids since Management has not had success obtaining bids from other contractors in the past and we are happy with the work done by Tomco Asphalt. The price for 2025 is subject to change due to any petroleum price increases. Heist seconded.

Motion Carried 3-0.

Flower Give Away

Management would like to change the way flowers are given out this year. Over the past several years, more Members are not picking up their flowers.

Management has been working with Lansing Gardens to accept vouchers from our Members to pick up (1) flat of flowers or (1) perennial directly from the nursery. This will not only save the property money but allow the Members more selections from which to choose. A designated period of time will be given for the Members to do this. Vouchers can be picked up ahead of Flower Day or at Flower Day.

Consensus 3-0.

Ring Doorbell

The Office was made aware recently by a Member that the cost of the cloud storage has increased from \$39.99 to \$49.99 a year. Butler moved to raise the amount refunded for ring doorbells to \$50.00 a year **with no future increases**. Members must submit proof of payment to the Office within 30-days of paying the bill. Heist seconded.

Motion Carried 3-0.

Annual Meeting Document and Date

Butler moved to approve the first notice to be mailed to the Membership on April 1, 2024 with two corrections. The date for the Annual Meeting was changed from May 19, 2024 to May 5, 2024 due to a conflict. Heist seconded.

Motion Carried 3-0.

Central Air Policy

Butler moved to accept the changes to the Central Air Policy. Heist seconded.

Motion Carried 3-0.

Rubbish Removal Proposals

Management informed the Board that she is still waiting for bids from Republic, Waste Management, Granger, GFL and Cost Solutions.

New

Sheila Kniffen has been appointed to the Board of Directors.

Old

None.

Member Concerns

Laurie Day, 6258 Balfour

Laurie said that she didn't get her flowers last year even though she ordered some. She asked if she can get two this year? She talked to Nanette and she said she would get her some flowers but this did not happen. Nanette said she would like to have a conversation with Laurie concerning this.

Linda Masters, 6222 Balfour

Linda asked when the new doors, refrigerators and stoves are being done this year. N. Miller said the project is planned to get started in late April or early May.

She also asked when the damaged doors are going to be fixed? N. Miller said that they are still working with the manufacturer to get replacements.

Meeting Adjourned 7:00 p.m.

Respectfully Submitted,

Mary P. Heist, Secretary, Board of Directors
Highlands Cooperative Association