

HIGHLANDS COOPERATIVE ASSOCIATION

Open Minutes

December 4, 2023

Board Members Present: Barlow, Butler, Heist, Smith

Board Members Absent: Ellena

Management Present: N. Miller, V. Miller

Meeting called to order at 6:34 p.m.

Management Report – Agenda Items

Open Minutes

Smith moved to approve the minutes from October 16, 2023 as written. Butler seconded.

Motion Carried 4-0.

Computer Upgrades

Heist moved to approve the proposal totaling \$12,880.00 from Michigan Network Consultants for new computer equipment. This includes a new server, new camera server, camera for trash area, work station upgrade for front desk and firewall upgrades. N. Miller to contact them for a timeline for the computer and server upgrades to be completed. Smith seconded.

Motion Carried 4-0.

BWL Rebates

Normally, BWL does not give rebates on new refrigerators that are not recycled. However, they have agreed to give Highlands \$100 for the 207 refrigerators that were replaced in 2023. For 2024, they will give Highlands \$700 for the 204 refrigerators that will be replaced, with proof of recycling.

Central Air Policy

After a review of the changes to this policy, additional changes are needed. This will be brought back to the January meeting for approval.

Doors and Appliances Project – Phase 2

The Board has decided to use the same company for 2024 for replacing the remaining doors and appliances on the property.

New

January Meeting Date

Due to the Martin Luther King holiday on the third Monday, the January meeting has been moved to January 8, 2024.

Consensus 4-0.

Old

None.

Member Concerns

Sue Pride, 6116 Balfour

Sue asked when the security camera is being installed for the trash area? She saw someone recently with a car load of trash, car parts, etc. that she wasn't sure lived here. This was approved today.

She also wanted to say thank you for putting information in the newsletter about contacting the Office if front or back porch light bulbs are burnt out and need to be replaced, or if they are not working.

Linda Daughtery, 6247 Balfour

Linda commented that she attended a potluck last Friday and those in attendance commented on how nice the place was.

Cathy Runge, 1741 Georgetown

Cathy asked about replacement trees for those being removed. She wanted to know if the dying maple tree in her backyard will be replaced? Can Highlands get any free trees? N. Miller said that we have purchased some new trees recently to

be planted around the property. She isn't sure where all the new trees will be planted, but will evaluate the area in her back yard.

Meeting Adjourned 7:17 p.m.

Respectfully Submitted,

Mary P. Heist, Secretary, Board of Directors
Highlands Cooperative Association