

# HIGHLANDS COOPERATIVE ASSOCIATION

## Open Minutes

August 21, 2023

**Board Members Present:** Barlow, Butler, Heist, Smith

**Board Members Absent:** Ellena

**Management Present:** N. Miller, V. Miller

**Meeting called to order at 6:32 p.m.**

### **Management Report – Agenda Items**

#### **Open Minutes**

Butler moved to approve the minutes from July 17, 2023 as written. Barlow seconded. Motion Carried 3-0. Smith abstained.

#### **Stove Replace Program**

N. Miller informed the Board that some Members are experiencing difficulty opening one of the drawers next to the stove. This is happening with the 2-bedroom/one-half bath size townhouses. It is due to the location of the gas line coming up through the floor. Management is currently investigating what can be done and the cost to move the gas line back against the wall. More information will be provided at a later date.

#### **Door and Appliance Program Update**

Currently, the program has been shut down due to lack of doors. Until the correct doors have been received, Highlands will not be scheduling any townhouses to be done. There are still 59 townhouses to be completed. It may be the end of September for the project to be completed, barring no more delays.

#### **September Bingo**

A Bingo night for Members has been scheduled for September 12<sup>th</sup> at 6:00 p.m. A notice will be published in the September newsletter.

## **New**

### **Proposed Budget for 2023-2024**

The proposed budget is still being review and is not yet finalized. However, it is looking like there will be a \$5.00 per month increase. The final budget will be approved at the September Board Meeting.

### **Legacy Annual Meeting**

N. Miller informed the Board that at the Legacy Annual Meeting Mark Robert was named Facilitator of the Year and Vicki Miller was named Executor of the Year.

### **Antioch Church – Youth Flyer**

Butler brought a flyer to put in the next calendar to inform the Members of two upcoming events at his church. There will be a backpack giveaway on August 27, 2023 at 11:00 a.m. while supplies last. Also, a Fun Day for Kids is planned for September 10, 2023 at 11:00 a.m.

## **Old**

None.

## **Member Concerns**

### **Linda Masters, 6222 Balfour**

Linda brought up an issue with weeds from her neighbor that are growing under her fence to her yard. She would like this addressed with the neighbor.

Also, she wanted to know if a Member has damaged screens who pays for the replacement Highlands or the Member? N. Miller informed her that the Member pays for the new screens unless it is due to normal wear and tear.

Linda also wanted to know how long after an alteration permit is submitted until it is approved/denied? N. Miller said that it depends what is involved with the request.

**Vickie Cole, 6219 Haag**

Vickie was not at last month's meeting and she wanted to know about the playground equipment with the yellow caution tape. N. Miller let her know that this will be torn down soon.

**Sue Pride, 6116 Balfour**

Sue commented that cars are being broken into in her parking lot and that her camera is catching lots of activity between 3:00 – 4:00 a.m. Management said that this is also happening in other areas of Highlands and the city. Management to contact Anthony Vandervoorde (Community Services Unit office of the Lansing Police Department) regarding the increased crime happening at Highlands.

She also asked if there is a camera in the dumpster area. N. Miller said that there is not a camera there right now. We are looking for one but it won't be for nighttime due to reflections making the license plate unreadable.

**Linda Daughtery, 6247 Balfour**

Linda asked if it is safe to sit outside at night with all the crime happening in the area? N. Miller responded by saying that these people are not approaching people, just stealing cars.

**Meeting Adjourned 7:21 p.m.**

Respectfully Submitted,

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Mary P. Heist, Secretary, Board of Directors  
Highlands Cooperative Association