

# **HIGHLANDS COOPERATIVE ASSOCIATION**

## **Open Minutes**

### **May 16, 2022**

**Board Members Present:** Ellena, Heist, James, Moles, Ramon

**Board Member Absent:**

**Management Present:** N. Miller, Sinicropi, V. Miller

**Meeting called to order at 7:00 p.m.**

#### **Management Report - Agenda Items**

##### **Open Minutes**

Moles moved to approve the minutes from the April 18, 2022 meeting with formatting corrections.. Ellena seconded.

Motion Carried 5-0.

##### **Late Fees**

The Eviction Moratorium which began in March 2020 has expired. Management is recommending that the enforcement of the Late Fee Policy be reinstated as of August 1, 2022. James moved to give a 60-day notice to the Membership of this change and reinstate the late fees on August 1, 2022. Ellena seconded.

Motion Carried 5-0.

##### **Exterior Doors/Screen Doors - New major project - update**

George is continuing to collect bids for the replacement of the exterior doors and screen doors (828 each).

##### **Stoves/Refrigerators - New major project**

Nothing to update at this time.

##### **Furnace Installation Update**

Miller provided an update on the new furnace installations. We have been guaranteed 300 furnaces and 200 have been installed so far. The remaining furnaces have been scheduled out to the first of July for installation.

## **Old Business**

None.

## **New Business**

Sinicropi introduced V. Miller to the Members in attendance. She is the new Regional Property Manager replacing Princess Thompson.

Yard sale advertising to be done in early June. The dates will be on the June calendar.

## **Member Concerns**

### **Laurie Day, 6258 Balfour**

Laurie asked how long ago the current doors and screens were installed. N. Miller determined it was between 26-31 years ago.

### **Cathy Rungy, 1741 Georgetown**

Cathy asked if there was going to be food at the Flower Day picnic? Yes, there will be some food on Thursday, May 26th. Members can pick up their flowers at that time also. Other times to pickup their flowers are on May 24th and May 25th.

**Adjourned at 7:30 p.m.**

Respectfully Submitted,

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Mary P. Heist, Secretary, Board of Directors  
Highlands Cooperative Association