

# Highlands' Newsletter

## March

### Board of Directors

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### Hello Members!

With spring just over the snow-covered horizon, we have some reminders and updates for you.

The Annual Meeting is scheduled to happen virtually **March 6th, 2022 at 3pm**. Ballots must be in **before** this time. If you turn in your ballot before the meeting, your name will be put in a drawing for one of the following prizes:

\$100 VISA gift card

One half month free carrying charges

One month free carrying charges

If you would like to attend, the link to the Microsoft Teams meeting will go live at 2pm the day of the meeting.

**Link:** <http://4coc.com/highlands>



**Highlands' office is  
now open to walk-ins!**



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<https://www.facebook.com/Highlands-Cooperative-Association-100630582242031>



# Reminders



## Exploring the Details of Groupcast

Last year, Highlands switched to a new mass messaging system called Groupcast. This is what we use to send important notifications to every household – like snow plow alerts. Groupcast has many more personalization capabilities than our previous system, and we wanted to let you know about them.

- 1) You can have up to 4 phone numbers and 2 emails for one address
- 2) You can include occupants as any of the phone numbers or emails
- 3) You can decide if you want any combination of phone, email, or text notifications
- 4) You can choose the language you want to receive messages in

If you would like to update any of your Groupcast information, please put the details in writing and send to the office. This can be a note in our drop box or sending an email to [office@highlandscoperative.com](mailto:office@highlandscoperative.com).

### Avoid Dog Feces Fines!

With the frigid wind and snow, we know it can be tempting to skip cleaning up after your dog.

This will cause you to be fined! It also creates health hazards, especially once all the ice melts.

Please let the office know if you see someone not cleaning up their dog feces.



### Car Bumpers Blocking the Sidewalk

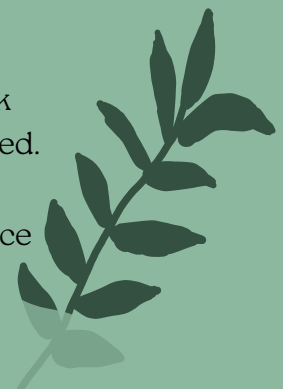
Car bumpers can cause major issues while clearing snow off of the sidewalks.

Please keep the bumper of your vehicle(s) completely off the sidewalks, so the grounds team is able to fully clear the sidewalks. Otherwise, they can't clear the snow properly – creating slip hazards.

## How and When to Call in a Work Order

To aid our maintenance team in addressing your work orders as quick and efficiently as possible, here is how work orders should be submitted.

- Call in work needing to be done, even if it is only one item.
- Emergency Work Orders: call the office or emergency maintenance
  - Office from 7am to 4:30 M-F – (517) 882-0796
  - Emergency Maintenance 4:30pm to 7am – (517) 202-7820
- Non-Emergency Work Orders: call the office or submit online
  - Office from 7am to 4:30 M-F – (517) 882-0796
  - Submit On Highlands Website under: Member > Member Tools > Work Request



# Income Review & Flowers Orders

## Income Review Schedule 2022

	Notification	Due Date	Effective Date
Georgetown	4/1	5/15	6/1
Haag	5/1	6/15	7/1
Balfour	7/1	8/15	9/1

Don't forget to that to complete your income review, you will need a 2021 federal income tax return

## Flower Order

Flower order forms will be emailed on the 1st of March. If you need a physical form, please contact the office.

Orders are due to the office  
**April 8th, 2022**

## Gardening on the Brain

Plots in Highlands community garden are available to our Members soon! The garden is located on the east side of Haag near the trash/recycle center. There are a limited number of garden plots. Beginning:

- **April 4th:** Previous gardeners (a Member who had a plot the year before) will be given first opportunity to have the same garden plot as last year.
- **April 11th:** All spaces not previously allocated will be available to any Member. This includes new gardeners and previous gardeners who want to trade plots.
- **April 18th:** Spaces not previously allocated will be available to all gardeners.
  
- **June 7th:** Date that gardeners have to have started planting, or the plot can be given to another gardener. This date may be adjusted if the beginning of "gardening season" is delayed by the weather. (You must check with the Office before taking over any additional plots.)

### REMINDER:

Garden plots WILL NOT be rototilled by Highlands in the Spring or Fall.

All plots **MUST** be reserved with the office before planting.

## 2022 MEMBER FLOWER ORDER

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

You can only order **one full flat of annual flowers or one perennial plant**. An annual flat can be split with ½ flat of two different annual flower types in the same category. While we try to honor your request, color and flower choices are not guaranteed.

All orders must be received by **April 8<sup>th</sup>**. No orders will be taken after the due date, so get your order in early!

Pick up dates and times will be announced on the May calendar.

**PLEASE NOTE:** If you order flowers and do not pick them up, you will be charged for the perennial plant or flat of flowers ordered.

### PERENNIALS

<u>Full Sun</u>	<u>1 Plant</u>
Daylily	
Black-Eyed Susan	
<u>Sun – Part Shade</u>	
Iris	
<u>Shade</u>	
Hosta	
Astilbe	

### ANNUALS

<u>Full Sun</u>	<u>½ Flat</u>	<u>Full Flat</u>
Coleus Mix		
Blue Lobelia		
Marigold		
Yellow - 6"-8"		
Orange - 6"-8"		
Mix - 6"-8"		
Yellow – Tall		
Orange - Tall		
Pansy		
Yellow		
Blue		
Mix		
Petunia		
Blue		
Pink		
Red		
White		
Salvia		
Dwarf Red		
Blue/Purple		
Snapdragons		
Mix – Dwarf		
Mix – Medium		
Mix – Tall		

## ANNUALS

<u>Full Sun to Part Shade</u>	<u>½ Flat</u>	<u>Full Flat</u>
Celosia		
Yellow		
Blue		
Mix		
Petunia		
Mix		
Dahlias		
Mix		
Dusty Miller		
Moss Rose		
Mix		
<b><u>Part Sun – Part Shade</u></b>		
Alyssum		
Blue/Purple		
White		
Begonias		
Pink		
Red		
Ageratum		
Blue		
<b><u>Part Sun – Full Shade</u></b>		
Impatiens		
Red		
Pink		
White		
Mix		





