

<b>CHARGE LIST</b>
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<b>Air Conditioner - Window</b>	\$50 per month per unit (November to March)
<b>Alterative Parking Lot Fee</b>	\$25 per month (Effective May 1, 2014)
<b>Clubhouse Rental Fees</b>	\$75 for first rental for the week-end \$100 for second rental for the week-end \$100 for third rental for the week-end \$150 for entire week-end (Friday night – Sunday)
<b>Gas Dryer</b>	\$4 per month
<b>Late Fee</b>	\$25, after 8:00 a.m. on the 11 <sup>th</sup> of the month
<b>Lock Changes</b>	\$30 – during Office hours \$40 – after hours – Emergency on-call
<b>Lock-Out</b>	\$5 - pickup key at Office \$25 - Highlands Staff comes and unlocks door \$40 - after hours - Emergency on-call
<b>Maintenance Fee</b>	\$30 per hour plus parts, minimum one hour
<b>NSF Fee</b>	\$20 plus late fee if after the 11 <sup>th</sup> of the month
<b>Open Windows/Doors</b>	\$20 per window or door \$20 additional charge if staff has to close windows/doors
<b>Pet Feces Clean-up Fees</b>	\$25 First offense \$50 Second offense \$75 Third offense \$75 Each additional offense
<b>Smoke Alarm Fines</b>	\$25 – First Offense, per smoke alarm \$50 – Second Offense, per smoke alarm \$75 – Third Offense, per smoke alarm
<b>Trash Bag Purchase</b>	\$34 - 250 Count \$18 - 100 Count
<b>Trash Bag Removal</b>	\$20 for each bag during Office hours \$30 for each bag on nights or week-ends

**Refer to each appropriate policy for details on compliance.**