



# HIGHLANDS COOPERATIVE ASSOCIATION

6294 Haag Road  
Lansing, MI 48911  
www.highlandscooperative.com



OFFICE PHONE:  
882-0796

MAINTENANCE PHONE:  
882-2784

EMERGENCY MAINTENANCE PHONE:  
202-7820

OFFICE HOURS:  
Monday through Friday, 7:00 AM. - 5:00 PM

BOARD OF DIRECTORS:  
Jackie Guyer, President  
Pamela Ellena, V-President  
Scott Moles, Secretary  
Gloria Jane, Treasurer  
Mary Heist, Director at Large

BOARD MEETINGS:  
Dates are posted on your monthly calendar.

PROPERTY MANAGER:  
Nanette Miller

OFFICE MANAGER:  
Dorothy Perry

SALES MANAGER:  
Dee Matteson

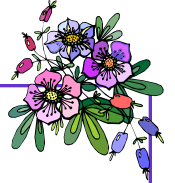
MAINTENANCE STAFF:  
Shawn George Charlie Klepac  
Gustavo Caraballo

GROUNDS STAFF:  
Mark Robert Lonnie Thornsby  
Tom Lowe

NEIGHBORHOOD WATCH COORDINATOR:  
Marjorie Brake - 393-9775

MANAGEMENT COMPANY:  
Unified Management Services

Board Members can be e-mailed at:  
P. Ellena pellena@highlandscooperative.com  
J. Guyer jguyer@highlandscooperative.com  
G. Jane gjane@highlandscooperative.com  
S. Moles smoles@highlandscooperative.com  
M. Heist mheist@highlandscooperative.com



## FLOWER DAY

**May 17, 2013 9 A.M. -11 A.M.**

**Registration will begin at 9:00 AM.**

There will be a variety of perennials and annuals to choose from. Members will be able to choose a full flat of annual flowers or one perennial plant.

If you cannot come and pick up your flowers, you can send your neighbor, with a statement from you, to pick them up for you. A Member will be allowed to pick up flowers for only one neighbor.

There will be clowns to entertain the children. We will be serving hotdogs starting at 9:30 AM. There will also be popcorn, donuts, coffee and punch.

**Senior citizens (55 and older) will be able to pick up flowers on Friday, May 16th, from 2:00-4:00 PM.**

You must be present to get the flowers. Please do not send a neighbor, relative or friend to pick up flowers for you.

*If dandelions were hard to grow,  
they would be most welcome on  
any lawn. ~ Andrew Mason*

# ANNUAL COMMUNITY YARD SALE

## June 5, 6, and 7, 2014



Advertisement will be placed in the Lansing State Journal

Here's the perfect time to pass on all those usable items  
you no longer use!

Village Townhouses will hold their annual Yard Sale the same dates.

Front yards will be mowed on Wednesday of this week.  
Rain date: June 12, 13, and 14, 2014



### WHAT CAN YOU DO WITH ANY LEFT OVER GOODS AFTER THE YARD SALE?

Want to donate them to a good cause instead of throwing them away?  
Call any of the following for pick up of usable items:

**PurpleHeart - Call Karen at 734-728-4572**

**Volunteers of America - 866-333-8281**

**Goodwill Donation Center - 517-709-3353**

**Salvation Army - 800-562-3834**

**World Mission - 517-393-8507**

**St. Vincent DePaul - 517-484-5393**

**NOTE:** If you are having items (at anytime) picked up by a volunteer group, place them on your front porch (date of pickup only) with a large note stating "for pick up by volunteers" so that staff can identify it.

Where can you recycle household items not allowed in the Highlands  
recycle container? Check the book in the office or call the office for  
outside resources.



2014 ANNUAL MEETING IN REVIEW.....The March 2, 2014 Highlands Cooperative Annual Meeting was attended by 47 Members and occupants. The Board of Directors reviewed the past year and talked about plans for the coming year.



**Congratulations to Gloria Jane, Scott Moles and Mary Heist. All three were reelected to serve on the Board of Directors.**



## SPRING CLEAN UP

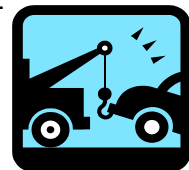


**Flower beds:** Once again it's time to clean winter's accumulation (or remains of last fall) out of your flower beds. **Remember** - front flower beds are not to be used to store personal items such as toys, bikes, etc. Please store all personal items in the back or inside of your townhome. Trash bags are not to be stored in front or back of the townhomes.



**NEED DIRT?** If you need dirt for your flower beds, contact the Office by May 2nd. The number of requests determines the amount of dirt purchased. Dirt will be delivered the week of Flower Day. It will be placed inside the flower bed as long as there is no bark or existing plant material. If either of these are present, you must provide a tarp for the dirt to be placed on.

**VEHICLE REGISTRATION REMINDER:** **ALL** vehicles belonging to Members and Occupants must be registered with the Office. If cars need to be moved for any reason (i.e. snow, parking lot maintenance) we need to be able to identify them. Staff members check parking lots on a regular basis for cars that are not drive-able or are in need of service (i.e., invalid license plate, flat tire, leaking fluids, not been moved in several weeks). If we cannot identify a car as registered to a Member's townhome, **it will be towed.** If you have an unregistered vehicle, please register it with the Office immediately.



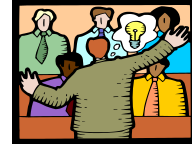
**BE A RESPONSIBLE PET OWNER!** Just a reminder that your pets are not allowed to run loose on the property. When your pets are outside of your townhome, they must be on a leash. **Members are required to clean up pet feces immediately!**

## CONCERNED ABOUT YOUR NEIGHBORHOOD?

NEIGHBORHOOD WATCH MEETING  
MAY 26, 2014 - 6:00 P.M. AT THE CLUBHOUSE!

Attend the meeting to:

1. Voice your concerns
2. Hear others concerns
3. Find out what is happening in the neighborhood
4. Offer suggestions on how to improve safety at Highlands
5. Learn what you can do to help



Become an involved Member!

### EFFECTIVE 4/8/14 - NEW CLUBHOUSE RENTAL RATES:

1st Rental in a specific weekend	\$ 75.00
2nd Rental in the same weekend	\$100.00
3rd Rental in the same weekend	\$100.00

Clubhouse can be rented for an entire 3-day weekend for \$150.00

## Garden Plots

Garden plots are available to our Members. The garden is located on the east side of Haag near the trash/recycle center. There are a limited number of garden plots. **All plots must be reserved at the Office.**

**Effective 2014, the Cooperative WILL NOT rototill the garden plots in the Spring and Fall.**

**April 1st:** Previous gardeners (a Member who had a plot the year before) will be given first opportunity to have the same garden plot as last year.

**April 10th:** All spaces not previously allocated will be available to any Member. This includes new gardeners and previous gardeners who wants to trade plots.

**April 21st:** Spaces not previously allocated will be available to all gardeners.

**June 5th:** Date that gardeners have to have started planting, or the plot can be given to another gardener. (You must check with the Office before taking over any additional plots.)

